

Town of Mukwonago
Town Board Minutes
Wednesday, June 19, 2013 – 6:30 p.m.

Chairman Dubey called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

The meeting was properly noticed.

PRESENT: Chairman Dubey; Supervisors Hintz, Nicoson, Stefanowski and Topczewski. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney; Tom Czarnecki, Police Chief; Rick Peterson, Public Works Supervisor; Toby Monogue, Parks & Recreation Director; Scott Johnson, Building Inspector.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Supervisor Nicoson stated under Authorize Emergency Repair of Schoolhouse Chimney, delete “Public Works Supervisor to verify if building is historical”.

Motion by Supervisor Nicoson, second by Supervisor Hintz to approve the minutes of May 15, 2013 as corrected. All ayes; motion carried.

NEW BUSINESS

GRANTING RENEWAL OF 2013-2014 CLASS B COMBINATION ALCHOL BEVERAGE LICENSES

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the renewal of 2013-2014 Class B Combination Alcohol Beverage License for Dawn K. Hughes d/b/a Trolley Pub. There are no police, fire or building inspection concerns. All ayes; motion carried.

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the renewal of 2013-2014 Class B Combination Alcohol Beverage License for Tracy K. Hewett d/b/a Lakeside Inn Restaurant & Lounge. There are no police, fire or building inspection concerns. All ayes; motion carried.

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the renewal of 2013-2014 Class B Combination Alcohol Beverage License for J. H. Ross & Constance Nedved d/b/a J. R.’s Resort, subject to corrections on application to satisfaction of Administrator and subject to building inspection. There are no police or fire concerns. All ayes; motion carried.

GRANTING RENEWAL OF 2013-2014 “CLASS B” LICENSE FOR PIEPER PORCH WINERY

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the renewal of 2013-2014 “Class B” License for Kathy & Todd Pieper d/b/a Pieper Porch Winery. There are no police, fire or building inspection concerns. All ayes; motion carried.

OPERATOR’S LICENSES

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the Operator Licenses as listed on the June 19, 2013 agenda. All ayes; motion carried.

AGREEMENT FOR WARRANT PROCESSING SERVICES

Motion by Supervisor Stefanowski, second by Supervisor Hintz to approve the Agreement for Warrant Processing Services By and Between Town of Mukwonago and Town of Eagle. All ayes; motion carried.

APPLICATION FOR AMPLIFIER PERMIT

Motion by Supervisor Stefanowski, second by Supervisor Topczewski to approve the Amplifier Permit for Melissa Goetz, S87W28209 Lookout Lane for Saturday, July 6, 2013. All ayes; motion carried.

RECOGNITION OF WCTC AND LYLE BOUCHER FOR THEIR WORK ON TOWN WEBSITE

The Chairman thanked Lyle Boucher for his working with WCTC on updating the Town Website. Letters were sent to the students of WCTC who did the work thanking them for their work. Lyle Boucher gave a summary of the upcoming plan on the website.

COMPLAINT FROM DALE WEST, W332S7585 CTH EE REGARDING USE OF ATV VEHICLES

Chief Czarnecki gave update on the situation. The DNR sent out a specifically trained DNR Warden to test the decibel levels. It was a bit higher than the normal level. Homeowners are looking into replacing the muffler system.

Motion by Supervisor Stefanowski, second by Supervisor Nicoson to suspend Robert's Rules to allow Jason Jaques, owner of the ATV Vehicle to speak. There was no objection.

Administrator to work with Town Attorney to draft ordinance referencing the State Statute and review public nuisance ordinance as well.

AUTHORIZE DEPARTMENT OF PUBLIC WORKS TO SELL ITEMS PER THE INVENTORY LIST ATTACHED

Motion by Supervisor Nicoson, second by Supervisor Stefanowski to authorize the Department of Public Works to sell the items on the attached Inventory Report dated June 14, 2013 on the Wisconsin Surplus Website and scrap the items as listed on the report with funds to go to the general fund. All ayes; motion carried.

TOWN OF EAGLE AGREEMENT FOR CLERICAL SERVICES

Motion by Supervisor Nicoson, second by Supervisor Hintz to approve the Agreement with the Town of Eagle for Clerical Services for Joint Municipal Court. All ayes; motion carried.

WAIVER OF LAND DIVISION REQUIREMENTS PURSUANT TO S. 11.0 OF THE TOWN OF MUKWONAGO LAND DIVISION REGULATIONS RELATING TO A ONE-LOT CERTIFIED SURVEY MAP OF TAX KEY MUKT 1895-999-001

Motion by Supervisor Nicoson, second by Supervisor Hintz to approve the Waiver of Land Division Requirements Pursuant to S. 11.0 of the Town of Mukwonago Land Division Regulations Relating to a one-lot Certified Survey Map of Tax Key MUKT 1895-999-001 Located off Road X in SW ¼ Sec 6 T5N R18E, Serafeen M. Uren Estate, Applicant (Application 2013-13), subject to the four statements on the waiver and at such time the property is divided, the waivers are rescinded.

REPORTS

BUILDING INSPECTOR

J.R.'S RESORT, W303S10490 SANDY BEACH ROAD, PROPERTY MAINTENANCE

Building Inspector to sit down with J.R. next week.

FINANCE/PERSONNEL

EMPLOYEE HANDBOOK

This item is in committee.

MONTHLY BILLS

Motion by Supervisor Nicoson, second by Supervisor Hintz to approve the monthly bills. All ayes; motion carried.

PROTECTIVE SERVICES

REQUEST BY DANIEL BELLER, MICHELLE BIRNBAUN, TODD CONDON, MARTHA KALCZYNSKI, KRISTINE KARCEWSKI TO WAIVE FIRE SERVICES BILL

Motion by Supervisor Nicoson, second by Supervisor Hintz to approve the waiver of fire services bill for Daniel Beller, Michelle Birnbaun, Todd Condon, Martha Kalczyński and Kristine Karczewski. All ayes; motion carried.

REQUEST BY SHERYL SCHMEAR TO WAIVE AMBULANCE NON-TRANSPORT FEE

Motion by Supervisor Nicoson, second by Supervisor Stefanowski to waive the ambulance non-transport fee for Sheryl Schmear. All ayes; motion carried.

STAFFING MODELS FOR DAYTIME AMBULANCE

Motion by Supervisor Nicoson, second by Supervisor Stefanowski to table this matter to the next board meeting to allow Chief Stien to report back if there is any impact on the union and dollar impact for future budget. All ayes; motion carried.

WISCONSIN RETIREMENT SYSTEM CONTRIBUTION FOR DEPUTY CHIEF

Motion by Supervisor Topczewski, second by Supervisor Nicoson to allow the Deputy Fire Chief to go over the maximum hours and qualify for the Wisconsin Retirement System. Supervisor Stefanowski voted "no". The rest, four (4) in all voted "aye". Motion carried.

REPORT OF PARKS AND RECREATION DEPARTMENT

There were no questions regarding the report submitted by Toby Monogue, Parks and Recreation Director.

REPORT OF PUBLIC WORKS

There were no questions regarding the report submitted by Rick Peterson, Public Works Supervisor.

MINUTES FROM VILLAGE OF MUKWONAGO AND VILLAGE OF NORTH PRAIRIE

There were no comments.

ADJOURNMENT

Motion by Supervisor Topczewski, second by Supervisor Nicoson to adjourn at 7:37 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 7-17-13